

## REQUEST FOR CHANGE OF CAMPUS OF ADMISSION



THE  
COLLEGE  
OF THE  
FLORIDA KEYS

**Main Campus**  
5901 College Rd  
Key West, FL 33040  
Phone: 305-809-3188  
Email: admissions@cfk.edu

**Middle Keys Center**  
900 Sombrero Beach Road  
Marathon, FL 33043  
Phone: 305-809-3219  
Email: admissions@cfk.edu

**Upper Keys Center**  
89901 US Highway 1  
Tavernier, FL 33070  
Phone: 305-809-3154  
Email: admissions@cfk.edu

### Change of Campus Policies:

1. Change of Campus may only be granted for up to two terms prior to the **original** term of application.
2. You are a new student who has applied or been admitted to another campus, but the term has not yet begun and you wish to complete your degree through a different campus than your original application.

### Instructions:

To change your campus of admission at The College of the Florida Keys, complete and return this form to the address listed below.

\_\_\_\_\_  
Student ID #

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Email Address

Applied at:      Main Campus       Middle Keys Center       Upper Keys Center

Changing campus to: Main Campus       Middle Keys Center       Upper Keys Center

Please indicate the semester/year for which you are changing campus of admissions:

Fall (August – December)       Spring (January – May)       Summer (May – August)

### Statement of Understanding:

My signature on this form certifies that I am requesting to change campus at The College of the Florida Keys and that I agree to the conditions stated in the Change of Campus Policy stated above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

For Enrollment Services Office Use Only:

Date Received: \_\_\_\_\_

Date Entered in RECRUIT: \_\_\_\_\_

Initials: \_\_\_\_\_