

REQUEST FOR STUDENT CLUB TRAVEL, ACTIVITY OR FUNDS

The club activity is not approved, and not considered to be a College sanctioned event, until the request is approved by the VPA.

Club Name: Club Campus Key West Marathon Key Largo

Club Activity

Club Fundraiser

Travel

(attach solicitation memo and letter)

Event Name:

Date:

Time:

Location:

On Campus

Off Campus

Description:

How will this request benefit the students? The College?

Expected Number of Attendees:

Will there be a charge for admission?

Yes

No

Per CFK Student:

Per Non-Student:

Is this a request for funding?

Yes

No

If yes, select funding source.

SGA

Club Account

Amount of Request:

Description including vendors, products, or services:

Student Signature

Advisor Signature

Director Student Activities

Activity

Approved

Disapproved

SGA Funding

Approved

Disapproved

Associate Vice President, College and Community Engagement

Approved

Disapproved

Vice President, Advancement

Approved

Disapproved

Comment: