

Memorandum of Understanding

June 13, 2016

BETWEEN

The University of Central Florida (UCF), Board of Trustees.

AND

Florida Keys Community College (FKCC).

OBJECTIVE

This Memorandum of Understanding (MOU) sets forth the expectations between UCF and FKCC relative to their partnership in UCF Online.

UCF ONLINE BACKGROUND

The University of Central Florida is launching **UCF Online**, an online learning initiative specifically intended to serve place bound transfer students. Graduates with an Associate of Arts or articulated Associate of Science degree can pursue one of UCF's fully online Bachelor's programs without having to relocate to Orlando. Further, with articulated 2+2+2 pathways, an online Master's degree is also achievable.

Because UCF Online students will not be accessing campus-based services, they will not be charged the fees associated with those services, resulting in significant student savings. In addition, students can declare their intention to transfer into UCF Online while still pursuing an Associate's degree and be connected with a UCF Online Student Success Coach, who will work with them to help them progress toward graduation and make the best choices to be admitted into UCF.

With 20 years of online-learning leadership and nearly 80 online degrees and certificates, UCF has one of the most well-established and well-respected distance learning programs in the country. UCF has been recognized with multiple awards and national rankings, and online students are taught by the same world-class faculty as on-campus students. For more information, visit www.ucf.edu/online.

PROGRAM GOALS

The primary goals of UCF Online are to:

- Increase student access, especially for non-traditional and underserved students.
- Reach place bound students who still desire access to a UCF education
- Reduce student costs
- Promote improved student success and associate's degree attainment through enhanced advising services
- Increase statewide baccalaureate degree attainment.

RESPONSIBILITIES

Each party will be responsible for the activities listed below:

UCF

- Offer online undergraduate degrees, graduate degrees, and graduate certificates
- Offer online programs with reduced fees
- Offer online student success coaching to FKCC's students both before and after a student transfers to UCF
- Collaborate with FKCC's advising office on the best strategies for assisting students in earning an associate's degree
- Contact students and alumni of FKCC to make them aware of the UCF Online opportunity
- Provide informational and marketing material about UCF Online

FKCC

- Communicate the UCF Online opportunity to current and prospective students
- Communicate the UCF Online opportunity to alumni
- Collaborate with UCF Online Success Coaches on student advising
- Provide student and alumni contact information to UCF

ADDITIONAL INFORMATION

Because UCF Online students are not charged fees for certain campus-based services, they are not permitted to access those resources or activities. These include:

- Enrollment in campus face-to-face classes
- Student Health Services (including Counseling and Psychological Services)
- Recreation and Wellness Center services and programs
- UCF Athletics services and discounts
- Certain services from the Student Government Association

UCF intends to invest significant resources in working with the FKCC's students prior to them transferring to UCF. These resources are intended to help support the students in the best way possible through coaching, referrals, or other services, to be as prepared as they can be to be accepted by UCF and successfully transfer. However, UCF cannot offer *guaranteed* admission to UCF.

ADMINISTRATION OF MOU

FKCC will designate a point of contact to coordinate the activities associated with this partnership. The UCF Associate Vice President of Distributed Learning will serve as UCF's designated point of contact. Any issues, concerns, or questions will be raised in a timely fashion so that mutually-accepted solutions can be implemented.

Partner Institution Contact

Name: Brittany Snyder
Title: Vice President, Academic Affairs
Phone: (305) 809-3233
Email: brittany.snyder@fkcc.edu

CONFIDENTIALITY

Both parties agree that information obtained in carrying out the objectives shall be kept confidential, unless disclosure is required by applicable law or court order or unless decided otherwise by mutual agreement.

DURATION OF TERM

This MOU shall remain in effect for five years from date that the agreement is executed. This agreement will automatically renew in one year increments unless terminated in writing by either party. Either party may terminate this MOU upon thirty days' written notice.

DISPUTES

Should disputes arise while fulfilling this MOU, they shall be resolved by mutual consultation.

MISCELLANEOUS

Each party agrees to coordinate promotional activities and publicity with the other so that consistent messaging and branding conventions can be ensured.

SIGNED

For UCF

Joel Hartman
Signature

Joel Hartman
Printed Name

Vice President & CIO
Title

3/24/17
Date

For FKCC

W Jean Mauk
Signature

W Jean Mauk
Printed Name

VP Finance & Admin
Title

3/7/17
Date