



## Recommendation for F-1 Optional Practical Training (OPT)

The application process for Optional Practical Training requires two steps: 1) a recommendation from the school, and 2) application to USCIS for authorization. This form will provide the necessary information to issue a new I-20 with the recommendation for OPT. Please allow one week for processing; you will be notified by email when the new document is available for pick-up. Additional information on the application process is available through the ISO website.

**Student Information:** CFK Student ID#:

Name:

Date of Birth:

Email:

Phone:

Primary Major:

Secondary Major:

**Requested OPT:** **Pre-completion:**

During the academic year, while fully enrolled – part time only (20 hrs/week)

During an annual vacation term – part or full time

**Post-completion:**

After completion of all degree requirements excluding thesis – full time

After completion of all degree requirements – full time

**OPT Period:** Start Date:

End Date:

**Date Selection:** Post-completion OPT may begin immediately or up to **60 days** after the expected completion date listed below. Reporting requirements and 90-day unemployment limit are in effect once the OPT authorization starts. These dates are impossible to change after USCIS approval.

Student Signature:

Date:

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### Recommendation of Academic Advisor:

Has this student maintained continuous full-time enrollment?

Yes

No

If No, please explain:

### Expected Date of Completion:

**Please determine this date carefully:** The I-20 completion date should reflect the *estimated* completion of all remaining degree requirements by the student, which does not necessarily coincide with graduation or finalization of administrative processing. The completion date on the I-20 also indicates the end of on-campus work permission for student employment or payments through a graduate award. Students who are unable to finish all degree requirements by the reported date are limited in using their OPT authorization and could lose their work permission entirely.

Advisor's Name:

Phone:

Signature:

Date:

Return form to the International Student Office:  
The College of the Florida Keys, 5901 College Road, Key West, FL 33040  
international.students@cfk.edu