



D. Club/Organization Constitution

Constitution of _____ (Club/organization name)

ARTICLE I

The name of this club/organization will be _____ at The College of the Florida Keys.

**ARTICLE II
Purpose**

The purpose of this club/organization is to provide an opportunity for students of The College of the Florida Keys:

(reason for existence, goals of the organization, examples may include: Provide a sense of community; maintain academic freedom; promote leadership skills)

**ARTICLE III
Membership**

The club is open to all currently enrolled students of The College.

The club shall not discriminate against any student on the basis of race, color, religion, sexual orientation, national origin, creed, age, disability, marital status, political affiliations, or veteran status.

Membership dues (if applicable)

1. The amount of \$_____ will be charged every semester/year for membership dues.
2. The dues will be paid the first month of the semester the student becomes a member.

Membership will be renewed by registration and dues (if applicable) at the beginning of each school year (fall term).

**ARTICLE IV
Election of Officers**

Elections shall be held each year at the beginning of Term I-Fall. Each club member shall be entitled to vote. A simple majority will prevail for each position. Term of office will be for one year commencing at the beginning of Term I or upon establishment of the organization.

All officers must be enrolled and maintain at least (6) credit hours each semester they serve and must have a GPA of 2.0 or above during the term of office. Incoming students (those who have not previously attended a post-secondary institution or have no existing CFK grade point average) shall be exempt from the following qualifications requirements during the first academic semester in office or until a cumulative CFK grade point average has been established.

ARTICLE V
Vacancy of Office

In the event that the president position becomes vacant, such vacancy shall be filled by the succession of the Vice-President. In the event that the positions of the Vice-President, Secretary, or Treasurer become vacant (choose A or B):

- A. The members elect the new officer, or
- B. The President appoints the officer and the members will need to approve

ARTICLE VI
Meetings

All meetings of the club shall be governed by Robert's Rules of Order (recommended, not required). Meetings shall be held on a weekly, monthly, or as needed basis.

ARTICLE VII
Amending Constitution

After deliberation of a proposed amendment it shall be tabled until the next meeting, at which time it will be brought up for vote. A 2/3 majority will be required to pass an amendment. Any amendments will be added following Article IX. If there is a change of earlier articles, they will supersede the previous conditions. There is no need to continually change the document.

ARTICLE VIII
Rules

The club rules shall comply with the Student Activities Handbook. Those rules and guidelines are hereby incorporated in total. No drugs or alcohol on-campus or promoted by any club off-campus.